

# AWRS (Alcohol Wholesaler Registration Scheme) Due Diligence Policy

As you may be aware the Alcohol Wholesaler Registration Scheme (AWRS) has been introduced by HM Revenue & Customs to help tackle Alcohol Fraud.

Clevedon Salerooms Ltd have registered to trade in wholesale alcohol under the HMRC guidelines and any large consignments will be subject to further checks to ensure compliance in accordance with the Alcoholic Liquor Duties Act 1979, section 88C(1) and regulations made under section 88E.

#### Our vendors check process includes.

All vendors must supply a name, address and telephone number.

All vendors are asked to supply an email address (some of our older vendors tend not to have one).

All payments to vendors are made only by bank transfers.

# Any vendors that are not private individuals, such as businesses, need to supply (in addition to the above);

VAT number

### Our buyers check process includes.

All buyers wishing to bid at auction must register for the auction, supplying a full name, address, and telephone number.

All buyers wishing to bid at auction must register for the auction and are asked to supply an email address.

All payments from buyers are made under the correct guidelines and are subject to Money Laundering Regulations.





#### In addition to the above, please note.

We only sell items through auction.

We only sell on behalf of vendors.

We do not and do not import alcohol-based products from the EU and non-EU countries.

We regularly check duty stamps to ensure validity of duty payments.

### For larger consignments and purchases we would require from a private individual (in addition to the above).

Photo ID Details such as Passport & Driving License

It would also be helpful to have access to any receipts or purchase documents (if available).

## For larger consignments and purchases we would require from a business (in addition to the above).

Copy of Incorporation Certificate

Copy of VAT Certificate

Any customers identified as high risk will undergo further questioning. All customers who do not pass the internal check will be notified that their account will not be opened and customers with suspicious behaviour will be reported to HMRC in a timely manner.

### Clevedon Salerooms Ltd AWRS reference number XLAW 000 0011 9366

